



Committee: PERSONNEL COMMITTEE

Date: MONDAY, 4TH JUNE 2018

Venue: LANCASTER TOWN HALL

Time: 6.10 P.M.

A G E N D A

1. **Apologies for absence**

2. **Appointment of Vice-Chairman**

To appoint a Vice-Chairman for the duration of the 2018/19 municipal year.

3. **Minutes**

Minutes of the meetings held on 30th April and 8th May 2018 (previously circulated).

4. **Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Items of urgent business authorised by the Chairman**

6. **Exclusion of the Press and Public**

The Committee is recommended to pass the following recommendation in relation to the following item:-

"That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12A of that Act."

Members are reminded that, whilst the following item(s) have been marked as exempt, it is for the Committee itself to decide whether or not to consider each of them in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

The Committee will adjourn at this point and convene as an informal Recruitment Panel to facilitate interviews. After interviews have been conducted, the Committee will re-convene to consider and make an appointment.

7. **Assistant Chief Executive Appointment** (Pages 1 - 10)

Report of the Interim HR Manager.

The press and public will be re-admitted at this point.

8. **Recruitment for Proposed New Executive Team Roles** (Pages 11 - 14)

Report of the Interim HR Manager.

9. **Proposed Director Role Profiles** (Pages 15 - 25)

Report of the Interim HR Manager.

10. **Interim Manager Arrangements**

Report of the Chief Executive to follow.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Ronnie Kershaw (Chairman), Eileen Blamire, Claire Cozler, Caroline Jackson, Margaret Pattison, Susan Sykes and Phillippa Williamson

(ii) Substitute Membership

Councillors Rebecca Novell (Substitute), Jane Parkinson (Substitute) and Sylvia Rogerson (Substitute)

(iii) Queries regarding this Agenda

Please contact Stephen Metcalfe, Democratic Services - telephone 01524 582073, or e-mail sjmetcalfe@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 582170, or alternatively email democraticsupport@lancaster.gov.uk.

SUSAN PARSONAGE,
CHIEF EXECUTIVE,
TOWN HALL,
DALTON SQUARE,
LANCASTER, LA1 1PJ

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